

Non Touch Screen Z Line Models Z3 & Z8 - EMV Retail Quick Reference Guide For **SPIn** Secure Payment Integration

Dejavoo™

SPIn

**** Note: Terminal Will Default at “POS ONLINE” Until Transaction is Initiated By POS System ****

These steps have been provided as a guide for assistance.





CHIP CARD SALE	SWIPED OR MANUAL CARD SALE	DEBIT SALE
<ol style="list-style-type: none"> 1 Terminal “wakes up” & changes from POS Online 2 Insert Chip Card 3 Press OK to confirm Sale Amount <ul style="list-style-type: none"> - Terminal communicates with the Host - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal “wakes up” & changes from POS Online 2 Swipe OR Manually Enter Card # 3 Press OK to confirm Sale Amount <ul style="list-style-type: none"> - If AVS prompts, input AVS information - Terminal communicates with the Host - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal “wakes up” & changes from POS Online 2 Insert Chip Card 3 When prompted press F2 for YES 4 Input PIN # on PIN Pad and press OK 5 Press OK to confirm Sale Amount <ul style="list-style-type: none"> - If AVS prompts, input AVS information - Terminal communicates with the Host - Receipts Print
VOID TRANSACTION	RETURN TRANSACTION	SETTLE THE OPEN BATCH
<ol style="list-style-type: none"> 1 Terminal “wakes up” & changes from POS Online 2 If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal “wakes up” & changes from POS Online 2 If prompted input Manager Password (1234 default) 3 Insert Chip Card 4 Press OK to confirm Return Amount <ul style="list-style-type: none"> - When applicable input PIN and press OK - Terminal communicates with the Host - Receipts Print 	<ol style="list-style-type: none"> 1 From the POS ONLINE Screen press F3 for Favorites 2 Highlight SETTLE DAILY BATCH and press OK 3 If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> - Terminal communicates with the Host - Settle Report Prints

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SPIN BYPASS	BATTERY INDICATOR (FOR MOBILE UNITS)	WI-FI ICON INDICATOR (FOR WI-FI ENABLED UNITS)
<p>** Use these steps to process a stand alone transaction initiated from the payment device INSTEAD of the POS system. (Ie: POS is down)</p> <ol style="list-style-type: none"> 1 From the POS ONLINE screen press F3 2 Highlight the Turn SPIn Bypass On option and press OK. 3 Terminal Displays “Credit I Sale, Enter Amount” 4 You are now ready to process a stand along transaction at the terminal. <p>-</p>	<div>  Indicates Full Battery </div> <div>  Battery low, needs charging </div> <p>When battery is charging the battery icon will animate indicating charging is taking place.</p>	<div>  Wi-Fi Not Connected </div> <div>  Wi-Fi Connected Successfully </div>
PRINTING REPORTS	REPRINT RECEIPT OPTION	CALL ME FEATURE (MUST BE ENABLED)
<ol style="list-style-type: none"> 1 From the POS ONLINE screen press OK 2 Highlight REPORTS and press OK 3 Highlight Desired Report Type and press OK 3 Input Password (1234 Default) and press OK <p>- 4 Report Prints</p>	<ol style="list-style-type: none"> 1 From the POS Online screen press F3 2 Highlight REPRINT CR/DB RCPT and press OK 3 Input Password (1234 Default) and press OK 4 Highlight desired option(s) and press OK <p>- 5 Receipt Prints</p>	<ol style="list-style-type: none"> 1 From the POS Online screen press F4 2 Select “CALL ME” and press OK 3 The terminal sends notification to the help desk and you will receive a call back from a representative with assistance.